

Board of Trustees MINUTES - Regular Meeting

Date: May 17, 2022 @ 5:30 PM

Location: Virtual Meeting, NPS Campus

6 7

Board Members Present: Matthew Tso, Anderson Yazzie, Jr., Charley Long, Sr., Sherrick Roanhorse

8 9

10

11

12

I-III. Call to Order, Roll Call, and Invocation

The meeting was called to order at 5:36 PM by the Board President, Matthew Tso. All four elected board members were present for a quorum and Recording Secretary, Yvette Escojeda announced the roll call.

The invocation was provided by the board member Charley Long, Sr.

13 14 15

IV. **Approval of Agenda**

The proposed agenda for Wednesday, May 17, with no changes.

NPS Motion/Second: Sherrick Roanhorse/Charley Long, Sr.

Motion carried 4-0-0

17 18 19

20

21

16

V. Approval of Minutes - N/A

The minutes from the April 19 and May 11 (Special Session), Board Meeting were approved with no changes.

NPS Motion/Second: Sherrick Roahorse/Anderson Yazzie, Jr.

Motion carried 4-0-0

22 23 24

25

26

27

VI. **Introduction of Guests, Public Comments & Announcements**

Dean of Instruction shared with the Board of Trustees a special situation with a senior student and will present the family with diploma during the graduation ceremony on May 21st. Navajo Preparatory School's Leadership Team and Board of Trustees expressed their deepest condolences.

28 29 30

Unfinished Business VII.

31

Approval: 401K Provider Recommendation SY 22/23

32 33 34 The Director of Human Resources issued an RFP for 401k services on March 2nd, 2022. After scoring the team had chosen Bank of Albuquerque to service NPS's 401K program. The Director of Human Resources shared the benefits of the new vendor.

35 NPS Motion Sherrick Roanhorse/Anderson Yazzie, Jr.

Motion Carried 4-0-0

36 37

VIII. **New Business**

В.

38 39

40

41

Resolution Approval: Confirming and Congratulating the Senior Class of 2022 for completing the required Courses of Study by the Navajo Preparatory School, Inc. New Mexico Department of Education, and International Baccalaureate Diploma Programme (IBDP).

Resolution Approval: Recognizing Outstanding Student Achievement by Awarding

This school year we will be confirming 53 graduates.

NPS Motion by Sherrick Roanhorse/Anderson Yazzie, Jr

Motion Carried 4-0-0

42 43

44

45

46

47 48

49

Scholarships of Excellence The Head of School read the resolution announcing the award of scholarship for the SY 21-22

scholars for valedictorian, salutatorian, Navajo Bilingual Seal, and Atsa Excellence Awards. NPS Motion by Charley Long, Sr. Sherrick Roanhorse

Motion Carried 4-0-0

2

3

4

5

6 7 8

9

10

11

12

13

14

15

16

17

18

19

20

21 22

23

24

25

26

27

28

29

30

31

32

33

34

35

36

37

38

39

40

41

43

44

45

1 C. Memo Approval: Nááts'iilid Scholarship Fund

The Dean of Student and Community Engagement read the list of students who were awarded the Nááts'iilid Scholarship for travel expenses to college or any uncovered expenses. The students will need to send their acceptance letter from the college and have registered for 12 credits at their college. The check will be written to the student in August.

NPS Motion by Sherrick Roanhorse/Anderson Yazzie, Jr

Motion Carried 4-0-0

- **D.** Approval Resolution: Increase SBHC Budget: 2022 New Mexico SBHC Grants The Dean of The Dean of Student and Community Engagement announced that our SBHC was awarded a grant in the amount of \$5,000 for SY 21/22 and \$5,000 for SY 22/23. The grant will include dental and vision, and advisory support.
- **E.** Approval Resolution: Purchase Certificates of Deposit (CD)

The Interim Director of Finance, Manuel Watchman read the resolution requesting the school to invest in CD's. Our consultant also gave the interest rates and benefits of the requested purchase.

F. Approval Resolution: Request to Increase Purchasing Card Control Account Limit The Interim Director of Finance, Manuel Watchman read the resolution requesting the school to increase the overall purchasing card (p-card) credit limit, the individual p-card limits will continue to stay with current per card limit.

The Board of Trustees agreed to combine items D, E, and F together for voting purposes. NPS Motion by Anderson Yazzie, Jr./Charley Long, Sr. Motion Carried 4-0-0

IX. Personnel

A. Approval: Resignations

Four employees departed from NPS including our custodian who dedicated twenty-five to NPS. Thank you to Phillip Charley for your years of service and commitment to NPS.

B. Approval: New Hires

Strike item B, there were no New Hires.

C. Approval: Part Time Contract Renewals SY 22/23

The Human Resources Director read the memo recommending 24 PT renewals which included subs, bus drivers, and security staff.

D. Approval: Summer Training Pay

The Human Resources Director read the memo requesting staff who work for the summer. The funding for the positions will come from the ISEP account and contract funding.

E. Approval: Medical Insurance Renewal

The Human Resources Director read the memo that our current insurance plan will continue as is with the same rates.

F. Approval: 401k Audit

The Human Resources Director read the letter from the 401K auditor who audited the 401K plan, the auditor listed six findings.

The Board of Trustees agreed to combine items A-F together for voting purposes.

NPS Motion by Anderson Yazzie, Jr./Sherrick Roanhorse Motion Carried 4-0-0

42 X. Reports

A. Head of School, Shawna A. Becenti

The Head of School announced that we had our Hogan Blessing on April 19th, the school had their Annual Hozho NAasha Week face to face and all students and staff enjoyed the week's

1		celebrations and on May 12 th the whole school celebrated NPS's 30 th year along with special		
2		guests.		
3		B. Budget Report		
4		The Business Office staff presented the budget reports for April-May.		
5		C. Student & Community Engagement, Darah Tabrum		
6		The Dean of Student and Community engagement announced that to date 52% of current		
7		students have stated they will return for SY 22-23.		
8		D. Academics, Keith Neil		
9		The Dean of Instruction shared the graduation plans and course for May 22 nd .		
10				
11	XIII.	Future Business, Next Meeting Date & Adjournment		
12		The next Regular board meeting for the Board will be held virtually on June 8th at 3:00 PM.		
13		The meeting adjourned at 7:38 P.M. Motion Ca	rried 4-0-0	
14				
15				