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Board of Trustees MINUTES – Regular Meeting June 14, 2019 @ 10:00 A.M.

Navajo Preparatory School Farmington, NM 87401

Board Members Present: Anderson Yazzie, Jr., Charley Long, Sr., Sherrick Roanhorse Matthew Tso, Sky Harper

I-III. Call to Order, Roll Call & Invocation

The meeting was called to order at 10:00 AM by Board President, Anderson Yazzie, Jr. Four elected board members were present for a quorum and our student ad hoc member was also in attendance. The invocation was provided by Mr. Charley Long. Mrs. Escojeda announced roll call in which four board members were present.

IV. Approval of Agenda

The proposed agenda for Friday, June 14, 2019 was approved with minimal changes. Mrs. Shawna A Becenti, the Head of School requested to add a Resolution Approval to New Business.

NPS Motion: Matthew Tso/Charley Long

Motion carried 4-0-0.

V. Approval of Minutes

The minutes for Friday, May 31st were approved, with minimal changes.

Motion/Second: Charley Long/Matthew Tso

Motion carried 4-0-0.

VI. Introduction of Guests, Public Comments & Announcements

A. Introduction of Guests: Ms. Cassandra Begay joined our meeting. Announcement: The Head of School Mrs. Becenti let the board know that the school has applied for a grant for a language lab which includes speaking, recording, editing, and voice overlays. Board Member Anderson Yazzie, Jr recommended that our Board Members sit in on other school board meetings. Comments: Board President Sherrick Roanhorse asked that the Board Members continue to make a commitment to continue their own professional development. Mr. Roanhorse reminded the group that legislators will be on campus in September. Mr. Roanhorse made a suggestion of having a parent group to brainstorm an action plan for rebuilding the Hogan.

VII. Reports

A. Update: Financial Investments

The Business Manager, Mr. Rappleye gave a PowerPoint presentation with slides detailing teacher salary in comparison to local and state districts. The Board Vice President suggested a 9.4% increase to be more competitive with other schools as a way to retain our teaching staff. This topic has been tabled to a Work Session on July 7, 2019. The Business Manager also requested that NPS use a collection agency to recover funds from previous students, the board declined the request. The Business Manager gave an update on the Investments RFP and the three RFP submittals to date.

B. Report: Tribal Grant Allocation

The Head of School gave a report on the Tribal Grant Allocation and let the group know that NPS will change the scope for this year then make another request for next year. NPS will accept the \$16,000. During the next board meeting we will prepare a resolution to accept the contractor KB Walkoma.

VIII. Unfinished Business – None

IX. New Business

A. Resolution Approval: 2019-2020 IB Diploma Handbook

The International Baccalaureate (IB) Coordinator, Ms. Donna Fernandez read the changes to the board. Mrs. Shawna A Becenti read the resolution to request the board to accept the changes to the handbook.

NPS Motion by Matthew Tso/Charley Long

Motion carried 4-0-0

B. *Resolution Approval:* Gifting iPads to Board Members and a Surface Laptop to Student Ad Hoc Head of School read the resolution requesting to donate the electronics to our board members and our SY 18-19 Student Ad-Hoc member Ian Teller.

NPS Motion by Anderson Yazzie, Jr./Charley Long

60 Motion carried 4-0-0

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C. *Resolution Approval:* Amending the 2019-2020 Amending the Board of Trustees By-Laws and Policies Head of School presented the suggested changes to the SY 2019-2020 By Laws. The Board President had a few recommendations to add and requested to send the finalized version to the board for review.

NPS Motion by Anderson Yazzie, Jr./Charley Long

Motion carried 4-0-0

D. Resolution Approval: Certificate of Authority, Purchasing Card Program

The Head of School read the resolution introducing the new purchasing card (p-card) program. The board requested that the Business Manger implement a P-Card policy for the board to review, before the P-card roll out in August. The board also requested that the Business Manager amend the current travel policy.

NPS Motion by Matthew Tso/Charley Long

Motion Carried 4-0-0

E. Resolution Approval: Tribal Grant Allocation

Head of School read the resolution requesting to use funds in the amount of \$16,000 to from the Tribal Grant to pay for the run off/flooding issues on campus.

NPS Motion by Matthew Tso/Charley Long

Motion Carried 4-0-0

X. Personnel

A. Approval: New Hires

NPS Motion by Anderson Yazzie, Jr/Charley Long

Motion carried 4-0-0

Executive Session 12:43 PM-2:16 PM

B. Memo Request: Continue Contract Adjustment

The Head of School read the Business Manager's contract adjustment to absorb Business Manager's current salary and Payroll stipend into one contract amount which would be an increase of 26%. After an Executive Session, the board decided to only increase Mr. Rappleye's salary, but discontinue the stipend and hire a Payroll clerk. The Board also agreed to continue to stipend at a pro-rated rate until a Payroll clerk is hired and changed the Business Manager's title to the Director of Finance.

NPS Motion by Anderson Yazzie, Jr/Matthew Tso

Note: The Board Vice President noted that he is opposed due to adding another position would make the business office 'top heavy,' and the Board President stated the move would promote growth within this department.

Motion carried 3-1-0

XI. Travel

- A. Approval: College Horizons, June 19-June 28, 2019, Boston, MA
- **B.** Approval: BIE Summer Regional Trainings 2019, June 22-June 28, 2019, Lawrence, KS
- C. Approval: Soccer Camp, June 27-June 30, 2019, Sterling, KS
- **D.** Approval: 21st Century Summer Symposium, July 17-18, Washington, DC

XII. Future Business, Next Meeting Date & Adjournment

The next regular meeting for the Board will be on Friday, July 19, 2019 @ 4:00 PM in New Orleans, LA which will be held in conjunction with the IB Trainings.

The meeting adjourned at 3:00 PM

Motion Carried 4-0-0

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52	Minutes approved on	
53		Sherrick Roanhorse, President
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Minutes prepared by: Yvette Escojeda, Assistant to the Head of School