



Board of Trustees
MINUTES – Regular Meeting
Date: August 17, 2022 @ 5:30 P.M.
Location: Student Success Center

Board Members Present: Matthew Tso, Anderson Yazzie, Jr., Charley Long, Sr., Sherrick Roanhorse, and Student Ad Hoc-Watson Whitford

I-III. Call to Order, Roll Call, and Invocation

The meeting was called to order at 5:30 PM by the Board President, Matthew Tso. All four elected board members were present for a quorum and Recording Secretary, Yvette Escojeda announced the roll call. The invocation was provided by the board member Charley Long, Sr.

IV. Approval of Agenda

The proposed agenda for Wednesday, August 17, with no changes.

NPS Motion/Second: Sherrick Roanhorse/Charley Long, Sr. Motion carried 4-0-0

V. Approval of Minutes – July 19, 2022

The minutes from the July 19th, Board Meeting were approved with a request to move new business/action items before Reports.

NPS Motion/Second: Charley Long, Sr./Sherrick Roanhorse Motion carried 4-0-0

VI. Introduction of Guests, Public Comments & Announcements

Head of School introduced virtual attendees of Admin Team and guests Kirby Johnson, and Jennifer Kaskalla. Head of School thanked the Board of Trustees for their attendance at the Navajo Preparatory School (NPS) All Staff Orientation on August 10th and 11th.

Announcements: NPS hosted Fort Lewis College and gave a presentation on how NPS handles cultural responsiveness. On August 16, NPS held a virtual Town Hall to announce updates to the Return to School Plan for SY 22-23. US Senator Heinrich's staff will be on site on August 30th to visit with students. Navajo Prep will host a dinner for the State of New Mexico Legislative Education and Finance Committee (LEFC) on September 8th. Navajo Prep will give a presentation to the State of New Mexico Indian Affairs (IA) Committee on September 9th. The Director of the Dine Bizaad Center announced that the International Baccalaureate (IB) program has welcomed a Navajo Language course as part of the Diploma Programme (DP). Board Member Long, Sr. requested that we start our board meetings in the Navajo language. The Director of the Dine Bizaad Center will send out a listing of Navajo phrases and common terms.

VII. New Business

A. Memo Approval: Amendment to School Calendar SY 2022-23

Dean of Instruction read the memo requesting to make two changes to the School Calendar, the changes include moving Mountain Day to September 23rd from September 29th, and October 7th will be an In Service Day for faculty. The changes will not affect faculty teaching hours.

B. Memo Approval: Coaching Licensure Incentive SY 2022-2023

In an effort to attract and retain coaches, the Director of Human Resources is proposing that NPS pay licensure fees for all newly hired Coaches for SY 22-23. The fees will include such items as applicable coaching courses, application fees, licensure fees, CPR and First Aid fees, and background checks fees.

C. Resolution Approval: Amendment to Organizational Chart SY 2022-2023

The Director of Human Resources is requesting to make a modification to the Organizational Chart which is move the newly amended position of Security Coordinator position and move the Security department under the Dean of Student Life.

D. Resolution Approval: Amendment to Retention Incentive

The Director of Human Resources requests to change the title of incentive for All Returning staff 2022-2023 to Year End Incentive, which was received in June 2022.

1 E. Resolution Approval: Vectra Bank Certificate of Authority
2 The Director of Finance would like to request that our new Director of Human Resources is added to the
3 Certificate of Authority held at Vectra Bank.

4 F. Resolution Approval: Additional Trustee to Health Insurance
5 The Director of Finance would like to request that our new Director of Human Resources is as a trustee of
6 the NPS health coverage plan.

7
8 The Board of Trustees agreed to combine items A-F together for voting purposes
9 NPS Motion by Sherrick Roanhorse/Anderson Yazzie, Jr Motion Carried 4-0-0
10

11 **VIII. Personnel**

12 A. Approval: Resignations (6)
13 Six employees departed from NPS which included our the after-school activities specialist (graduate
14 student), bus driver, 2 RA's, and a Navajo language teacher.

15 B. Approval: New Hires (8)
16 Eight new employees have joined our NPS team which are the Director of Food Services, Mental Health
17 Counselor, three Residential Advisors, bus driver, custodian, and a sub bus driver.

18 C. Approval: Coaches Recommendations
19 The Human Resources Director read the memo from the Athletic Director requesting to a football coach,
20 volleyball coach, girls' soccer coach, boys & girls basketball coach, and a cheer coach's.

21 D. Approval: Amendment to Job Descriptions (2)
22 The Human Resources Director would like to make an amendment to the Senior Accountant job
23 description and modify the Security Director position to Security Coordinator.

24 E. Approval: Employee Salary Increase, L1 Teaching License
25 The Human Resources Director read the memo requesting increase the faculty member's salary to be
26 adjusted to coincide with their newly obtained L1 Teaching Licensure.

27
28 The Board of Trustees agreed to combine items A-E together for voting purposes.
29 NPS Motion by Sherrick Roanhorse/Charley Long, Sr. Motion Carried 4-0-0
30

31 **IX. Travel**

32 A. Approval: Nat'l Assoc for College Admission Counseling Conf, September 21-24, Houston, TX

33 B. Approval: PCS Adjudication Training, November 8-11, 2022, Las Vegas, NV

34 C. Discussion: Potential Mexico Student Exchange Program

35 Dean of Instruction gave explained the Mexico Student Exchange Program with another International
36 Baccalaureate School and announced that a faculty member will give a presentation at the next board
37 meeting, which will include a breakdown of flights, lodging, and travel to the country which will include
38 two students. Board President Tso is supportive of the opportunity.

39
40 The Board of Trustees agreed to combine items A-c together for voting purposes.
41 NPS Motion by Charley Long, Sr./Sherrick Roanhorse. Motion Carried 4-0-0
42

43 **X. Reports**

44 A. Head of School, Shawna A. Becenti
45 Head of School read her monthly report which included a presentation to DODE, hosting a community
46 event for a Navajo Academy Alum, attending an Assessment training in Arizona, held the Annual All Staff
47 Orientation, and had a tour of the San Juan College dormitory.

48 B. Director of Finance, Manuel Watchman
49 Mr. Watchman shared the financial reports for the month ending July 2022. Mr. Watchman also shared
50 that the 21st Century Program's audit will begin in December.

51 C. Student and Community Engagement, Darah Tabrum
52 Director of Student and Community Engagement announced that our current enrollment is 265 students.
53 NPS has had twelve student withdrawals since the beginning of August due to family challenges, and dual

1 credit requests. *A Board of Trustee member enrollment breakdown by agency.* Head of School stated we
2 are working on a MOA with Kinteel Residential to host our waitlist students. Board Member Roanhorse
3 suggested NPS look at purchasing more land for housing. *Board President Tso requested the Director of*
4 *Finance email investment reports.*

5 **D.** Director of Dine Bizaad Center, Kevin Belin

6 Director of the Dine Bizaad Center announced that the Hogan Grand opening is approaching in the Fall
7 and shared ideas of the grand opening.

8 **E.** Director of Student Life, Roderick Denetso

9 The Director Student Life announced that all the residential employees are now QPR certified,
10 Self Awareness Certified, and First Aide/CPR Certified. He also announced that residential staff
11 will now have LGBTQ pronouns training twice a month.

12 **F.** Dean of Instruction, Keith Neil

13 Announced that there are new faculty on board, Parent/Guardian Day is set for September 9th at
14 the Civic Center. Mr. Neil gave an update of the first day of school which was August 17th.

15 **G.** Student Ad Hoc, Watson Whitford

16 Announced that the Student Senate is planning the Homecoming schedule.

17
18 **XI. Unfinished Business**

19 **A.** Discussion: Return to School Plan SY 2022-23

20 Darah Tabrum stated there were some next modifications made to the Return to School Plan which align
21 with the Center for Disease Control (CDC). Head of School announced that we are also encouraging the
22 Eagle Promise. Board Member Yazzie, gave kudos to the team for continuing to outline the process for the
23 community.
24

25 **XII. Future Business, Next Meeting Date & Adjournment**

26 The next Regular board meeting for the Board will be held on September 20th at 5:30 PM.

27 The meeting adjourned at 7:38 P.M.

Motion Carried 4-0-0

30 **Minutes approved on** _____

31 **M/S:**

_____ **Matthew Tso, President**