



Navajo Preparatory School Board of Trustees

Request to Participate in Public Comment

The public comments will be limited to **three (3) minutes**.

You must be present in the room or available virtually at the time the board recognizes you to speak or you will forfeit your opportunity to speak. Once recognized, a speaker cannot transfer or delegate their time to others.

A summary of expected behavior includes, but is not limited to:

- Directing your comments to the Board of Trustees
- Addressing the board only at the appropriate time as indicated on the agenda and when recognized by the board president or presiding officer
- Identifying oneself and speak within the allotted time available for each individual speaker
- Conducting oneself responsibly, civilly, courteously and with due respect
- The Board shall not hear personal complaints against school personnel or any person connected with the School unless other procedures provided by the Board for disposition of legitimate complaints involving individuals have been followed.

If you fail to comply with expected behavior, the board president or presiding officer shall be authorized to:

- Interrupt you to remind you of proper decorum requirements
- Dismiss you before your time has concluded
- Request you leave the meeting
- Recess or adjourn the meeting as a result of your conduct

I acknowledge the standards of etiquette and conduct for public speakers and will adhere to the statements listed in this form:

Signature

Subject or Agenda Item to be addressed:

Name (please print legibly)

Telephone

Email Address

Please give this form to the Board of Trustees president