

Board of Trustees

MINUTES – Regular Meeting

Date: April 20, 2023 @ 2:00 P.M.

Location: PNM Public Affairs Building, Santa Fe, NM

Board Members Present: Anderson Yazzie, Jr., Sherrick Roanhorse, Dr. Bernadette Todacheene,

Craig Sandoval and Student Ad Hoc-Watson Whitford

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I-III. Call to Order, Roll Call, and Invocation

The meeting was called to order at 2:09 PM by the Board President, Anderson Yazzie, Jr. All four elected board members were present for a quorum and Recording Secretary, Yvette Escojeda announced the roll call. The invocation was provided by the board member Craig Sandoval.

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IV. Approval of Agenda

The proposed agenda for Thursday, April 20, was approved with no changes.

NPS Motion/Second: Sherrick Roanhorse/Craig Sandoval

Motion carried 4-0-0

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V. Approval of Minutes - March 2, 2023 and March 28, 2023

The minutes from the March 2, 2023 and March 28, 2023, Board Meeting were approved with no changes NPS Motion/Second: Sherrick Roanhorse/Craig Sandoval Motion carried 4-0-0

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VI. Introduction of Guests, Public Comments & Announcements

Head of School, Shawna A. Becenti introduced the Admin Team members who were in attendance on site and online. The Board of Trustees introduced themselves to the attendees.

NPS Student Ad Hoc read the Land Acknowledgement to the attendees.

Head of School, Shawna A. Becenti announced that the school was awarded 2.4M in funds total during the 2023 Legislative Session from the Capital Outlay funding. Navajo Preparatory School is greatly appreciative of our NM Governor and our state leaders who have made this funding possible.

Board of Trustee President, Anderson Yazzie, Jr. congratulated Head of School, Shawna A Becenti for her newly elected seat on the Tribal Interior Budget Council (TIBC), Education Sub Committee.

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A. Powerlifting State Competition, Ms. Rainy Crisp, Athletic Director announced that NPS's Powerlifting holds the State Championship with our new Powerlifting program and gave a congratulations to Senior athlete, Dayton Yazzie.

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VII. Reports

A. Head of School, Shawna A. Becenti

Announced updates from the Tribal Interior Budget Council (TIBC), Education Sub Committee meeting in Washington, DC.

B. Dean of Instruction, Keith Neil

Dean of Instruction, Mr. Keith Neil announced his department updates, such as extended essays (EE's), Science Fairs, and other International Baccalaureate (IB) updates.

Board President, Anderson Yazzie, Jr. requested graduation day logistics for the next board meeting.

C. Director of Finance, Manuel Watchman

Director of Finance, Mr. Watchman stated the SY 21-22 audit has been finalized and there are no material weaknesses. The Director of Finance also announced that for SY 23-24 the business department will implement a new purchasing card program which will reduce processing fees and foreign fees.

D. Diné Bizaad Institute, Kevin Belin

Director of the Dine Bizaad Institute, Mr. Belin gave the updates from the Hozho Naasha Week on campus, which went very well.

Board of Trustees Secretary, Dr. Todacheene requested language proficiency results in the next board meeting.

E. Human Resources, Violet Kelly

Human Resources, Violet Kelly stated that we have two new additions to our NPS family, which are a new Academic Counselor, and a new Safety and EMS Coordinator.

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Student Life Program, Roderick Denetso

The Director of Student Life, Rod Denetso presented the residential attendance numbers and stated that his department has been working on professional development.

G. Student and Community Engagement, Darah Tabrum

The Student and Community Engagement Director, Darah Tabrum shared the details of the visit from our US Congresswoman Teresa Leger Fernandez. Darah Tabrum gave a shout out to the NPS Admissions Representative, Jeffrey Tome who has been working hard with processing potential new students for SY 23-24.

H. Student Senate, Watson Whitford

Updated the group about recent events including new fundraisers. The Student Ad Hoc announced that Student Senate held and elected SY 23-24 Student Senate Cabinet and Class body members.

VIII. **Unfinished Business - NONE**

IX. **New Business**

Resolution Approval: Amending Operations Budget SY 2022-2023 with justifications

The Director of Finance explained that the budget required adjustment due to increase in expenses due to pay increase and other operational costs such as increase in food costs for current year.

B. Resolution Approval: Operations Budget SY 2023-2024 with justifications

The Director of Finance, Manuel Watchman presented the Operations Budget SY 2023-2024 with justifications for made for grants, increase in expenses due to inflation and addition of programs and grant revenues.

C. Approval Resolution: School Year 2023-2024 Academic Calendar

The Dean of Instruction, Mr. Keith Neil presented the SY 2023-2024 Academic Calendar Resolution and explained that we will not have Good Friday and Easter Monday so that the school aligns with the State of New Mexico's recently passed House Bill 130, which has increased instructional hour requirement from 1080 hours to 1140 instructional hours per year.

D. Resolution Approval: Organizational Chart School Year 2023-2024

The Head of School, Shawna A Becenti did a presentation explaining the new movement with the organizational chart. There was discussion in regards to titles of two positions.

The Board of Trustees agreed to combine items A, B, C, and D together for voting purposes NPS Motion by Sherrick Roanhorse /Craig Sandoval Motion Carried 4-0-0

E. Resolution Approval: MOU with Diné College

The Head of School, Shawna A Becenti shared the Memorandum of Understanding between Navajo Prep and Diné College for Dual Credit course work. The Memorandum of Understanding is an annual

NPS Motion by Craig Sandoval/Dr. Bernadette Todacheene Motion Carried 4-0-0

Personnel

A. Approval: New Hires

The Human Resources Director, Violet Kelley requested the approval of two new hires at Navajo Prep. The new personnel are an Academic Counselor, and a Safety and EMS Coordinator.

Approval: Resignations and Non-Renewals

The Human Resources Director, Violet Kelley stated that we had six non renewals and six resignations.

Approval: Job Descriptions

The Head of School, Shawna A Becenti explained that there is only one new position which is the Advocacy and Outreach Coordinator and all other positions are title changes. All job descriptions were approved with two of the job descriptions further research and will be reviewed in May meeting.

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D. Approval: Full Time Employee Contract Renewals

The Human Resources Director, Violet Kelley requested approval of full time and part time employees for SY 23-24 employee contracts.

E. Approval: HR Calendar

The Human Resources Director, Violet Kelley requested approval of the SY 23-24 HR calendar which represents adherence to the guidelines for all entities with which we are affiliated. Key changes for the calendar are (1) removing an observed holiday, Good Friday and (2) removing an observed holiday, Easter Monday.

The Board of Trustees agreed to combine items A - E together for voting purposes

NPS Motion by Sherrick Roanhorse / Craig Sandoval

Motion Carried 4-0-0

III. Travel

- A. Approval: Regeneron ISEF 2023 Competition, Dallas, Texas, May 14-19, 2023
- **B.** Approval: The Dream Unencumbered: Transforming Advanced Education for America's Culturally, Linguistically, and Economically Diverse Gifted Students, Baltimore, MD, May 21-23, 2023
- C. Approval: Class of 2024 College Bus Tour, Denver, CO, May 30-June 2, 2023
- **D.** Approval: Native Youth Community Adaptation and Leadership Congress (NYCALC), Shepherdstown, WV, June 23, 2023-July 1, 2023
- E. Discussion: SoCal Swish Basketball Tournament, Anaheim, CA, December 17-22 and 26-30, 2023

The Board of Trustees agreed to combine items A-E together for voting purposes.

NPS Motion by Sherrick Roanhorse/ Dr. Bernadette Todacheene Motion Carried 4-0-0

IV. Future Business, Next Meeting Date & Adjournment

The next Regular board meeting for the Board will be held on May 4th at 5:30 P.M. A Special Session meeting will be held May 19th at 4:00 P.M.

The meeting adjourned at 3:51 P.M. Motion Carried 4-0-0

Minutes approved on May 4, 2023

M/S: Craig L Sandoval/Dr. Bernadette Todacheene Anderson Yazzie, Jr., President

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