



Board of Trustees

MINUTES – Regular Meeting

August 30, 2018 @ 3:00PM

Wauneka Board Room

Farmington, New Mexico

4 **Board Members Present:** Anderson Yazzie, Jr., Charley Long, Sr., Sherrick Roanhorse
5 Matthew Tso and Logan Reano

6 **I-III. Call to Order, Roll Call & Invocation**

7 The meeting was called to order at 3:10PM by Board President, Anderson Yazzie, Jr. Three elected board
8 members (one via video call) and the student ad-hoc member were present for a quorum. The invocation
9 was provided by Charley Long. Mrs. Escojeda announced roll call in which three board members and the
10 student representative were present.

11 **IV. Approval of Agenda**

12 The agenda for Thursday, August 30, 2018 (regular board meeting), was approved with the additions of
13 Section VI-Announcements: Charley Long's presentation, *Section VIII. A – Old Business*, Omit -Review
14 percentage of salary increases, *Section IX. B: New Business*, split to two sections to include funding for
15 two separate requests, and last *Section X. B: Personnel*, add Academic Stipends.
16 Motion/Second: Sherrick Roanhorse/Charley Long
17 **Motion carried 4-0-0.**

18 **V. Approval of Minutes**

19 The minutes for Sunday, July 22, 2018 were approved with no changes or additions.
20 Motion/Second: Matthew Tso/Charley Long
21 **Motion carried 4-0-0.**

22 **VI. Introduction of Guests, Public Comments & Announcements**

23 Mr. Charley Long reported that he and Ms. Betty Ojaye received recognition as recipients of the Navajo
24 Nation Hall of Fame by the Navajo Nation Women's Commission. Mr. Charley Long presented Ms.
25 Ojaye with her medal and certificate.

26 **VII. Reports**

27 **A. Technology Managed Service Provider Proposals – Lander Morris, Network & Technology** 28 **Administrator**

29 Mr. Morris provided an update of our current Managed Services for IT, who are based out of Albuquerque,
30 since September 2017 our total billing has been \$27,867.00. NPS received E- rate funding/category 1 to
31 offset pricing, NPS had an agreement with Camnet for support of our environment for the past 10 years, it
32 is now time to renegotiate. Mr. Morris received three vendor proposals. ImageNet had the highest pricing
33 of the three submitted proposals. Native Innovations gave the best pricing for the requested package and is
34 inclusive of any add-ons. Mr. Morris's recommendation is Native Innovations for 'cost effective,' decision
35 based on a five year outlook.

36 **B. 1-3 Year Salary Forecast, Sheryl John, Interim Business Manager**

37 Ms. Sheryl John explained the salary comparison starting with SY 2016-17. Initially, NPS projected
38 \$4.7M budget for employee salaries however, NPS actually only paid out \$4.2M. During the 2017-18
39 school year, projected spenditure was projected to be \$4.8m but the actual was \$4.2M, which shows a
40 \$582,000 savings.

41 To date our employees' salaries have been \$5.7M, which shows a savings for SY 2018-19 to be \$139,000
42 including the recommended six percent approved increase. Ms. John's presentation shows the annual
43 carry overs. Looking forward to SY 2019-20, there is an estimated twenty five percent carry over,
44 however each year we have carried over beyond the 25 percent threshold.

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C. PARCC and NMSBA Results - Keith Neil, Dean of Instruction

Mr. Neil shared the 2017-18 School Year (SY) PARCC results for fifty six (56) students: ELA results showed that only one student did not pass. Overall for ELA, NPS was at a 96 percent proficiency rate. However, in our Algebra II results showed that nine (9) students will have to retake, which showed that 45% of our SY 2017-18 junior students were proficient. As for SBA 22% will retake the test in November. Mr. Neil also noted that the reason our NPS SBA scores fell short is that our students don't take physical science here at NPS. *Our Board requested a break down by gender, ELL, residential students and day student comparison, and research from feeder schools also.*

Mr. Neil explained how the Academic Department is addressing our gaps in assessment results using Learning Circles for intervention and enrichment activities for the "priority students."

Mr. Neil shared our NPS evaluation system called the Danielson Framework System for evaluation. Board President, Anderson Yazzie inquired about using the same framework for evaluation of our residential staff so that we can become more streamlined.

a. IB Evaluations - Donna Fernandez, IB Coordinator

Ms. Fernandez gave a presentation on the IB Self Reflection of the last five years of the implementation evaluation which will be due June 1st to the IB organization.

D. Office of Development Report on Grant's Status - Ceceilia Tso, Development Director

Ms. Tso gave an update on the NPS Development area, Sihasin is still in motion, NPS and Kellogg are setting up a meeting in mid-October, quick update on the new design of the website, Alumni spaghetti fundraiser on August 31st, and ten scholars have been selected for the Eve's Fund. Ms. Tso stated she will work on notes for the strategic plan from the Sedona meeting, and the school will have an interview by Navajo Times and a radio station. Ms. Tso stated that Ms. Ojaye will work on the NTEC Grant and the NAPI Grant. Ms. Tso will resubmit for a STEM NSF Grant in October. Ms. Tso will get with Tessa for Natural Helpers and more TOP funding. There will be a Four corners AISES chapter meeting in Windowrock.

E. Enrollment Demographics – Keith Neil, Dean of Instruction

Current enrollment is at 258 students. During the second week of school our enrollment dropped to 251 students. The Career/Admissions Counselor, recruited and enrolled 7 students in the past week. *The board requested a breakdown of our demographics by agency.* Currently maxed in the dorms, can add more females if we get more furniture, there have been recent accommodations for females such as three to a room.

F. Redefine Navajo Prep School's New Mexico State status, Shawna Becenti, Head of School

Mrs. Becenti's gave a presentation showing the timeline from 1996 forward showing correspondence from the Attorney State General, Attorney Doug Echols, Navajo Nation Legislative Council and Senator Pinto. Mrs. Becenti will continue efforts to redefine NPS as an entity of the Navajo Nation as opposed as a private school to allow for future state funding. Mr. Sherrick Roanhorse along with the board would like to come up with a strategy.

VIII. Old Business

A. Approval: Re-Negotiation of Salary for Network & Technology Specialist: Details of contract with ImageNet.

Mrs. Becenti read the submitted salary request from the Network Administrator, Lander Morris. The salary request is inclusive of the six percent increase that was approved in July 2018. Mrs. Becenti's recommendation is an annual salary of \$60,000.

Motion/Second: Sherrick Roanhorse/Charley Long

Motion carried 4-0-0.

1 IX. *New Business*

2 **A. Approval: IT Management Service’s Contract**

3 NPS would like to reduce the sourcing from one hundred percent to less than ten percent. Which gives
4 NPS 90 percent ownership. The justification and benefits for the reduction of Managed Service Provider
5 (MSP) is as follows (1) MSP does not alleviate from fully supporting the functionality of a Local Area
6 Network LAN, local Network Administration is NEEDED. (2) MSP does allow archiving and backing-up
7 of systems data to an offsite location in case of disaster recovery. (3) MSP allows remote and help desk
8 support for software and hardware integration and configurations. (4) Reduction of services allows NPS
9 Technology Department to gain ownership of network. (5) Moving into a 1:1 environment for the
10 students will require personalized assistance (Onsite Network Administrator) which MSP does not
11 provide.

12 Motion/Second: Charley Long/Matt Tso

13 **Motion carried 4-0-0.**

14 **B. Approving Resolution: Requesting Navajo Nation Funds for Music/Fine Arts Classroom**
15 **Building**

16 Mrs. Becenti read the request addressed to the Committees of the Navajo Nation Council, for allocation of
17 Planning and Design Funds for the Capital Construction Funding in the amount of \$7 Million for the
18 Navajo Preparatory School Music/Fine Arts Classroom Building. Board Member, Matthew Tso inquired
19 if the requested funds would allow NPS to expand enrollment? Mrs. Becenti responded that the funding
20 would allow for the increase in accepting day students, which will be added into the proposal. This is the
21 priority project of the two request to the Navajo Nation. The board questioned how will NPS sustain the
22 project? The board suggested adding a clause into the proposal, which was discussed during the Sihasin
23 meeting. *Mr. Roanhorse requested that our NPS parents write a letter and emphasize a personal touch to*
24 *it asking for support for the project. Development Director will update additional exhibits.*

25 Motion/Second: Charley Long/Matt Tso

26 **Motion carried 4-0-0.**

27 **C. Approving Resolution: Requesting Navajo Nation Funds for Building #32**

28 Mrs. Becenti read the request addressed to the Committees of the Navajo Nation Council, for allocation of
29 Planning and Design Funds for the Capital Construction Funding in the amount of \$2 Million for Building
30 #32 – Old Administration Building. The board agreed on approval with meeting the same two requests as
31 item B above.

32 Motion by Matthew Tso/Charley Long

33 **Motion carried 4-0-0.**

34 X. *Personnel*

35 **A. Approval: New Hires**

36 Ms. Wilson read a memo written for approval. The board inquired when the next Business Manager will
37 start, Ms. Wilson stated that he has put in his thirty day notice with his current employer, and agreed to do
38 evening hours for a smooth transition. Three individuals were interviewed however Mr. Rappleye was
39 selected due to his knowledge with budgets.

40 Motion by Sherrick Roanhorse/Charley Long

41 **Motion carried 4-0-0.**

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43 **B. Approval: Academic Stipends**

44 Ms. Wilson read a memo written for approval. Total of 29 stipends. CAS Coordinator can be eliminated
45 from the Academic Stipends since it is in the current IB Coordinator’s job description. The NPS Board
46 reminded NPS that we need to adhere to two stipends per employee.

47 Motion by Matthew Tso/Charley Long

48 **Motion carried 4-0-0.**

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50 **C. Approval: 2018-19 Coaches Recommendations**

51 Motion by Charley Long/ Matthew Tso

52 **Motion carried 4-0-0.**

1 **D. Resignations**
2 Ms. Wilson read a memo regarding our recent employee departures. *The NPS board suggested working on*
3 *an exit interview process, to measure why our employees leave.*

4 **XI. Travel Requests**

5 **A. Approval:** AISES National Conference, October 4-6, 2018, Oklahoma City, OK - Donna Fernandez and
6 students.

7 **B. Approval:** NIEA Convention, October 10-13, 2018, Hartford, CT - Betty Ojaye/Shawna Becenti

8 **C. Approval:** ManageBac DP Certificate, November 2-3, 2018, Chicago, Illinois - Keith Neil/
9 Donna Fernandez

10 **D. Approval:** PSC Adjudication, November 6-8, 2018, Las Vegas, NV – Shawna Becenti

11 **E. Approval:** AdvancedEd NCA, November 12-14, 2018, Flagstaff, AZ - Shawna Becenti/Keith Neil/Lesley
12 Tohtsoni

13 **F. Approval:** AdvancedEd NCA, November 12-14, 2018, Flagstaff, AZ - Anderson Yazzie, Board President

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15 All of the above travel requests were approved with proper documentation.

16 Motion by Charley Long/ Matthew Tso

17 **Motion carried 4-0-0.**

18 **XI. Future Business, Next Meeting Date & Adjournment**

19 The next regular meeting for the Board will be on Monday, September 17, 2018 @ 8:00AM at NPS
20 Wauneka Building

21 The meeting adjourned at 5:30PM.

22 Motion/Second: All in Favor

23 **Motion Carried 4-0-0**

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26 **Minutes approved on _____.**

27 _____

28 *Anderson Yazzie, Jr., President*

29 Board of Trustees

30 **Minutes prepared by: Yvette Escojeda, Administrative Assistant**