

**Board of Trustees MINUTES – Regular Meeting** April 12, 2019 @ 10:00 A.M.

Wauneka Board Room, Navajo Preparatory School Farmington, New Mexico

5

**Board Members Present:** Anderson Yazzie, Jr., Charley Long, Sr., Sherrick Roanhorse Matthew Tso, Logan Reano

# 6 I-III. Call to Order, Roll Call & Invocation

7 The meeting was called to order at 10:17 A.M. by Board President, Anderson Yazzie, Jr. Four elected
8 board members were present for a quorum. The invocation was provided by Mr. Charley Long.
9 Mrs. Escojeda announced roll call in which four board members were present.

# 10 IV. Approval of Agenda

- The proposed agenda for Friday, April 12, 2019 was approved with minimal changes. Mr. Roanhorse
   requested to item D to New Business, Mr. Charley Long would like to add item E under New Business, and
   Mr. Tso requested to be added to Travel, item C.
   NPS Motion: Charley Long/Sherrick Roanhorse
- 15 Motion carried 4-0-0.

## 16 V. Approval of Minutes

- The minutes for Friday, March 22nd was approved and requested to add into Section IX, "the business
   manager will work on finalizing the 17-18 audit."
- 19 Motion/Second: Charley Long /Sherrick Roanhorse
- 20 Motion carried 4-0-0.
- 21 VI. Introduction of Guests, Public Comments & Announcements
- 22 A. Announced our recent winners of the State Science Fairs
- **B.** Yvette Escojeda read a listing of upcoming events.
- 24 VII. Reports
- A. Head of School gave an update on recent projects including an update on the recent Run Off Report and discussion on the 2017 Plan. The Dean of Instruction gave a revised update on our Class of 2019
   graduates. C-J, did not give a presentation.

## 28 VIII. Old Business

29

A. Update: State of New Mexico Senate Bill 280

The Head of School updated the board on the recent approval of SB 280 by New Mexico Governor Lujan Grisham. NPS requested \$250,000, we will receive \$362,000 for upgrade security cameras and phone intercom systems. Sun State has been the selected vendor, who was the lowest bidder. A requirement for the Outlay funding is that we spend the funds within six months. *The Board President requested a report from the Network Administrator of the three proposals* and requested that the wiring will have the ability to expand if needed in the future. Mrs. Becenti suggested a student assembly to celebrate our new system in the new school year.

- 37 NPS Motion by Sherrick Roanhorse/Matthew Tso
- 38 Motion carried 4-0-0 39
- 40 B. Update: SY 2017/18 Audit Report

Navajo Prep is one of thirty-two grant schools who have submitted the audit on time. School year 17-18 is
still considered High Risk. Our audit firm is predicting school year 18-19 will be considered Low Risk.

## 43 IX. New Business

- 44 A. *Approve:* New Courses and Course Descriptions
- 45 Mr. Keith Neil gave a description of the new requested courses.
- 46 NPS Motion by /Sherrick Roanhorse/ Matthew Tso

1	Ι	Motion carried 4-0-0
2		
3	B	. Resolution Approval: Organizational Chart
4	I	Head of School presented the new Organizational Chart and explained the changes/additions and some
5	Ċ	liscussion on titles/roles of current staff, the board of trustees requested Mrs. Becenti to research the Dine
6	S	Soaring Grant. The Board of Trustees agreed to defer the chart to the next regular board meeting.
7	1	NPS Motion by Sherrick Roanhorse/Charley Long
8		Motion to Defer 4-0-0
9		
10		C. Approval: Temporary Legal Counsel
11		Head of School read the letter from attorney Mr. Curtis R Gurley, releasing himself from NPS and his
12		ecommendation of Ryan Lane. Ryan Lane will be NPS's temporary legal counsel until June 30, 2019. Take
13		o RFP for SY 19-20.
14		NPS Motion by Sherrick Roanhorse/Matthew Tso
15	Ι	Motion carried 4-0-0
16		
17		D. Discussion: Capital Outlay
18		Board of Trustees member Sherrick Roanhorse asked how will NPS's team make improvements on moving
19		forward with the performing arts center, and old admin building: 1) Start with the Master Plan, and identify
20		he amount of funding necessary, 2) what's our story – involve our alumni. The Board has directed Mrs.
21	I	Becenti write a one-year timeline of goals with capital outlay funding and fundraising plan.
22 วว	1	E. <i>Resolution Approval:</i> Eve's Fund Scholarship
23 24		E. <i>Resolution Approval:</i> Eve's Fund Scholarship The Head of School to draft a resolution to acknowledge Eve's fund for her support of NPS and give her a
24 25		nice gift.
26		NPS Motion by Charley Long/Matthew Tso
20		Motion carried 4-0-0
21	1	
28	X. 1	Personnel
29	4	A. Approval: Personnel Recommendations
29 30		<b>A.</b> <i>Approval</i> : Personnel Recommendations IR Director. Ada Wilson read a memo about personnel recommendations that were discussed in Executive
30	Ι	HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive
30 31	H S	HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.
30 31 32	H S N	HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session. NPS Motion by Charley Long/Sherrick Roanhorse
30 31 32 33	H S N	HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.
30 31 32 33 34	H S P M	HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session. NPS Motion by Charley Long/Sherrick Roanhorse Motion carried 3-1-0
30 31 32 33 34 35	H S N N	<ul> <li>HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 3-1-0</li> <li><i>Approval:</i> Academic Staff/Administrative Renewals</li> </ul>
30 31 32 33 34	H S D M H	HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session. NPS Motion by Charley Long/Sherrick Roanhorse Motion carried 3-1-0
30 31 32 33 34 35 36 37	H S D M H S	<ul> <li>HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 3-1-0</li> <li><i>Approval:</i> Academic Staff/Administrative Renewals</li> <li>HR Director, Ada Wilson read a memo about personnel renewals in which all salaries will continue stay the same.</li> </ul>
30 31 32 33 34 35 36	H S M M H S S M	<ul> <li>HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 3-1-0</li> <li>3. Approval: Academic Staff/Administrative Renewals</li> <li>HR Director, Ada Wilson read a memo about personnel renewals in which all salaries will continue stay the</li> </ul>
30 31 32 33 34 35 36 37 38	H S M M H S S M	<ul> <li>HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 3-1-0</li> <li><i>Approval:</i> Academic Staff/Administrative Renewals</li> <li>HR Director, Ada Wilson read a memo about personnel renewals in which all salaries will continue stay the same.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> </ul>
30 31 32 33 34 35 36 37 38 39	H S M M H S S M M	<ul> <li>HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 3-1-0</li> <li><i>Approval:</i> Academic Staff/Administrative Renewals</li> <li>HR Director, Ada Wilson read a memo about personnel renewals in which all salaries will continue stay the same.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> </ul>
30 31 32 33 34 35 36 37 38 39 40	H S M M H S S M M	<ul> <li>HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 3-1-0</li> <li><i>Approval:</i> Academic Staff/Administrative Renewals</li> <li>HR Director, Ada Wilson read a memo about personnel renewals in which all salaries will continue stay the same.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> </ul>
30 31 32 33 34 35 36 37 38 39 40 41	H S M M H S S M M M	<ul> <li>HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 3-1-0</li> <li><i>Approval:</i> Academic Staff/Administrative Renewals</li> <li>HR Director, Ada Wilson read a memo about personnel renewals in which all salaries will continue stay the same.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> <li><i>Approval:</i> Establishment of Employment Position</li> </ul>
30 31 32 33 34 35 36 37 38 39 40 41 42	H S N H S S N N C C	<ul> <li>HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 3-1-0</li> <li><i>Approval:</i> Academic Staff/Administrative Renewals</li> <li>HR Director, Ada Wilson read a memo about personnel renewals in which all salaries will continue stay the same.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> <li><i>Approval:</i> Establishment of Employment Position</li> <li>The Head of School, read a memo requesting the establishment of a new position - Director of Student &amp;</li> </ul>
30 31 32 33 34 35 36 37 38 39 40 41 42 43	H S M H S S M M M S M M M M M M M M M M	<ul> <li>HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 3-1-0</li> <li><i>Approval:</i> Academic Staff/Administrative Renewals</li> <li>HR Director, Ada Wilson read a memo about personnel renewals in which all salaries will continue stay the same.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> <li><i>Approval:</i> Establishment of Employment Position</li> <li>The Head of School, read a memo requesting the establishment of a new position - Director of Student &amp; Community Engagement. The Board of Directors inquired if the position will require school administration icensure and Mrs. Becenti answered it is preferred.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> </ul>
30 31 32 33 34 35 36 37 38 39 40 41 42 43 44	H S M H S S M M M S M M M M M M M M M M	<ul> <li>HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 3-1-0</li> <li><i>Approval:</i> Academic Staff/Administrative Renewals</li> <li>HR Director, Ada Wilson read a memo about personnel renewals in which all salaries will continue stay the same.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> <li><i>Approval:</i> Establishment of Employment Position</li> <li>The Head of School, read a memo requesting the establishment of a new position - Director of Student &amp; Community Engagement. The Board of Directors inquired if the position will require school administration icensure and Mrs. Becenti answered it is preferred.</li> </ul>
30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45	H S M H S S M M M S M M M M M M M M M M	<ul> <li>HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 3-1-0</li> <li><i>Approval:</i> Academic Staff/Administrative Renewals</li> <li>HR Director, Ada Wilson read a memo about personnel renewals in which all salaries will continue stay the same.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> <li><i>Approval:</i> Establishment of Employment Position</li> <li>The Head of School, read a memo requesting the establishment of a new position - Director of Student &amp; Community Engagement. The Board of Directors inquired if the position will require school administration icensure and Mrs. Becenti answered it is preferred.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> </ul>
30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 5 46		<ul> <li>HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 3-1-0</li> <li><i>Approval:</i> Academic Staff/Administrative Renewals</li> <li>HR Director, Ada Wilson read a memo about personnel renewals in which all salaries will continue stay the same.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> <li><i>Approval:</i> Establishment of Employment Position</li> <li>The Head of School, read a memo requesting the establishment of a new position - Director of Student &amp; Community Engagement. The Board of Directors inquired if the position will require school administration icensure and Mrs. Becenti answered it is preferred.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> <li><i>Approval:</i> Establishment of Employment Position</li> <li>Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> <li><i>Approval:</i> Establishment of Directors inquired if the position will require school administration icensure and Mrs. Becenti answered it is preferred.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> <li><i>Approval:</i> Changes in Position Titles and Responsibilities</li> </ul>
30 31 32 33 34 35 36 37 38 9 40 41 42 44 44 5 46 47		<ul> <li>HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 3-1-0</li> <li><i>Approval:</i> Academic Staff/Administrative Renewals</li> <li>HR Director, Ada Wilson read a memo about personnel renewals in which all salaries will continue stay the same.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> <li><i>C. Approval:</i> Establishment of Employment Position</li> <li>The Head of School, read a memo requesting the establishment of a new position - Director of Student &amp; Community Engagement. The Board of Directors inquired if the position will require school administration icensure and Mrs. Becenti answered it is preferred.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> <li><i>Approval:</i> Changes in Position Titles and Responsibilities</li> <li>HR Director, Ada Wilson read a memo about titles changes from 1. Asst. Dean/Athletic Director, 2.</li> </ul>
30 31 32 33 34 35 36 37 38 30 41 42 43 44 50		<ul> <li>HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 3-1-0</li> <li><i>Approval:</i> Academic Staff/Administrative Renewals</li> <li>HR Director, Ada Wilson read a memo about personnel renewals in which all salaries will continue stay the same.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> <li><i>C. Approval:</i> Establishment of Employment Position</li> <li>The Head of School, read a memo requesting the establishment of a new position - Director of Student &amp; Community Engagement. The Board of Directors inquired if the position will require school administration icensure and Mrs. Becenti answered it is preferred.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> <li><i>Approval:</i> Changes in Position Titles and Responsibilities</li> <li>HR Director, Ada Wilson read a memo about titles changes from 1. Asst. Dean/Athletic Director, 2.</li> <li>Admissions &amp; Retention Coordinator, 3. Academic/College &amp; Career Counselor, and 4. Student Success</li> </ul>
30 31 32 33 34 35 37 38 30 41 42 43 44 45 46 47 48 95 51		<ul> <li>IR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 3-1-0</li> <li><i>Approval:</i> Academic Staff/Administrative Renewals</li> <li>IR Director, Ada Wilson read a memo about personnel renewals in which all salaries will continue stay the ame.</li> <li>VPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> <li><i>Approval:</i> Establishment of Employment Position</li> <li>The Head of School, read a memo requesting the establishment of a new position - Director of Student &amp; Community Engagement. The Board of Directors inquired if the position will require school administration icensure and Mrs. Becenti answered it is preferred.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> <li><i>Approval:</i> Changes in Position Titles and Responsibilities</li> <li>IR Director, Ada Wilson read a memo about titles changes from 1. Asst. Dean/Athletic Director, 2.</li> <li>Admissions &amp; Retention Coordinator, 3. Academic/College &amp; Career Counselor, and 4. Student Success Coach.</li> </ul>
30 31 32 33 34 35 36 37 38 30 41 42 43 44 50		<ul> <li>HR Director, Ada Wilson read a memo about personnel recommendations that were discussed in Executive Session.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 3-1-0</li> <li><i>Approval:</i> Academic Staff/Administrative Renewals</li> <li>HR Director, Ada Wilson read a memo about personnel renewals in which all salaries will continue stay the same.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> <li><i>C. Approval:</i> Establishment of Employment Position</li> <li>The Head of School, read a memo requesting the establishment of a new position - Director of Student &amp; Community Engagement. The Board of Directors inquired if the position will require school administration icensure and Mrs. Becenti answered it is preferred.</li> <li>NPS Motion by Charley Long/Sherrick Roanhorse</li> <li>Motion carried 4-0-0</li> <li><i>Approval:</i> Changes in Position Titles and Responsibilities</li> <li>HR Director, Ada Wilson read a memo about titles changes from 1. Asst. Dean/Athletic Director, 2.</li> <li>Admissions &amp; Retention Coordinator, 3. Academic/College &amp; Career Counselor, and 4. Student Success</li> </ul>

1	XI.	Travel Requests
2		A. Approval: ISEF Finalist Science Fair, Phoenix, AZ, May 12-17, 2019
3		<b>B.</b> Approval: Society of Human Resources Management Training, Las Vegas, NV, June 23-26, 2019
4		C. Approval: Native American Grant School Association Summer Conference, Scottsdale, AZ July 8-10,
5		2019
6		
7		Items A-C, Travel Requests were approved with proper documentation: item B to include Matthew Tso
8		who will make travel arrangements by April 19 <sup>th</sup> , item C, approved/extended to NPS administrators also.
9		Motion by Matthew Tso/Charley Long
10		Motion carried 4-0-0
11	XII.	Future Business, Next Meeting Date & Adjournment
12		The next regular meeting for the Board will be on Friday, May 17, 2019 @ 12:00PM in Farmington, NM.
13		The meeting adjourned at 1:26 PM
14		Motion/Second: All in Favor
15		Motion Carried 4-0-0
16		
17	M:	tog approved an May 21 <sup>st</sup> 2010
17 18	IVIIIIU	tes approved on <u>May 31<sup>st</sup>, 2019</u> . Sherrick Roanhorse, President
10		Sherride Kounnorse, 1 resident

19 Minutes prepared by: Yvette Escojeda, Assistant to the Head of School