



**Board of Trustees**  
**MINUTES – Regular Meeting**  
June 25, 2018 @ 4:00 p.m.

Kimpton Amara Resort  
Sedona, AZ

- 4 **Board Members Present:** Anderson Yazzie, Charley Long, Sherrick Roanhorse, Matthew Tso  
5 and Sky Harper  
6 **Board Members Absent:** None

7 ***I-III. Call to Order, Roll Call & Invocation***

8 The meeting was called to order at 2:43 p.m. by Board President, Anderson Yazzie, Jr. All elected  
9 board members were present. A quorum was present. Ms. Wilson announced roll call in which four  
10 board members were present and the student representative. The invocation was provided in the  
11 work session preceding board meeting.

12 ***IV. Approval of Agenda***

13 The agenda for Monday, June 25, 2018 was approved with an addition by Ms. Ojaye to IX. Personnel  
14 #9: Request for Supplemental Pays. Travel/Training: Lead Conference in Orlando was removed until  
15 the next board meeting. Ms. Ojaye stated there will be no action on item I under New Business due  
16 to a legal opinion from the Navajo Nation; and that opinion will be shared as an update.

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18 Motion/Second: Sherrick Roanhorse, Charley Long.  
19 **Motion carried 4-0-0.**

20 ***V. Board Elections for Officers***

21 Ms. Ojaye stated in according to the by-laws, the board elects new officers.

22 Nominations

23 President: Anderson Yazzie, Jr. nominated by Charley Long. Second: Sherrick Roanhorse. 4:0:0  
24 Vice President: Charley Long nominated by Sherrick Roanhorse. Second: Matthew Tso. 4:0:0  
25 Sec/Treasurer: Sherrick Roanhorse nominated by Anderson Yazzie, Jr. Second: Charley Long. 4:0:0  
26

27 The Board of Trustees for SY 2018-2019 is as follows:

28 President: Anderson Yazzie, Jr.  
29 Vice President: Charley Long  
30 Sec/Treasurer: Sherrick Roanhorse

31 ***VI. Approval of Minutes***

- 32 A. March 22, 2018 (Special Board Meeting)  
33 B. May 2, 2018 (Special Board Meeting)  
34 C. May 18, 2018 (Regular Board Meeting)  
35

36 The minutes, items A-C, was approved with no changes or additions.

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38 Motion/Second: Charley Long/Matthew Tso  
39 **Motion carried 4-0-0.**

40 ***VII. Introduction of Guests, Public Comments & Announcements***

41 Mr. Yazzie, Jr. welcome Ms. Shawna Becenti.

42 ***VIII. New Business***

- 43 **A. Approving Resolution: Amending the 2018-2019 Personnel Policy Handbook and Authorizing**  
44 **Implementation Effective July 1, 2018**

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Resolution presented by Ms. Ojaye.

Motion/Second: Sherrick Roanhorse/Matthew Tso

**Motion carried 4-0-0.**

**B. Approving Resolution: Amending the IB Diploma Programme Information Guide for Students and Parents for the SY 2018-2019**

Resolution presented by Ms. Ojaye.

Mr. Tso referred back to discussion in work session to build in the registration and exam fees into the budget as soon as possible. He would like funds allocated for this purpose.

Motion to accept funds to be allocated into the budget to pay for registration and exam fees. Not an added fee.

Motion/Second: Charley Long/Sherrick Roanhorse

**Motion carried 4-0-0.**

**C. Approving Resolution: Amending the Board of Trustees By-Laws and Policies for 2018-2019**

Resolution presented by Ms. Ojaye.

Motion/Second: Matthew Tso/Charley Long

**Motion carried 4-0-0.**

**D. Approving Resolution: Amending the Navajo Preparatory School Community Handbook for 2018-2019**

Resolution presented by Ms. Ojaye.

Motion/Second: Sherrick Roanhorse/Matthew Tso

**Motion carried 4-0-0.**

**E. Approving Resolution: Amending the Navajo Preparatory Technology Plan for 2018-2019**

Resolution presented by Ms. Ojaye.

Mr. Tso stated one of the points brought up in the Technology plan was to move everything to a PC environment. Ms. Ojaye concurred stating we are in it already and it is in the Technology Plan.

Motion/Second: Charley Long/Sherrick Roanhorse

**Motion carried 4-0-0.**

**F. Approval: Local Education Agency (LEA) Assurances**

Resolution presented by Ms. Ojaye.

Motion/Second: Sherrick Roanhorse/Matthew Tso

**Motion carried 4-0-0.**

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2 **G. Approval: Amending the Certificate of Authority with Vectra Bank for business transactions by**  
3 **and between the Navajo Preparatory School, Inc. and Vectra Bank of Colorado**

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5 Resolution presented by Ms. Ojaye.

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7 Ms. Wilson asked if Sheryl will still be doing travel and if she would need her card. Ms. Ojaye  
8 recommended to not delete the card for Sheryl John and add Sophina Tyler as the authorized  
9 signer.

10  
11 Motion/Second: Charley Long/Sherrick Roanhorse

12 **Motion carried 4-0-0.**

13  
14 **H. Approval: Approving the Updated 2018-2019 Organizational Chart and Rescinding the**  
15 **previously Approved Organizational Chart on May 2, 2018**

16  
17 Ms. Ojaye requested to amend the organizational chart to move Lander Morris, IT Instructional  
18 Technology Specialist, from supervision under the Director of Development to under the Head of  
19 School with a new title of Network & Technology Specialist.

20  
21 Motion/Second: Matthew Tso/Charley Long

22 **Motion carried 4-0-0.**

23  
24 **I. Approving Resolution: Reaffirming the Request to all Committees of the Navajo Nation**  
25 **Council, including the Sihasin Subcommittee, Health, Education, and Human Services, Budget**  
26 **and Finance, and Navajo Nation Council to allocate funds to the existing Navajo Nation Trust**  
27 **Fund for Navajo Preparatory School, Inc.**

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29 Ms. Ojaye stated she and Ms. Ceceilia Tso made visits to the Navajo Nation Speaker's Office and  
30 Jonathan Hale who agreed to sponsor a resolution to replenish \$10 million into the Navajo Prep  
31 Trust Fund. However, when it when through the legislative review process by Christine Lowell,  
32 Legislative Council, she stated the Sihasin funds cannot be allocated to the Navajo Prep Trust  
33 Fund. It is only used for capital funds for the purposes of planning, development, economic  
34 development, regional infrastructure such as housing, commercial, govt. buildings, waterlines,  
35 solid waste management development, power line projects, transportation, community systems  
36 within the Navajo Nation; or educational opportunities for members of the Navajo Nation. They  
37 asked us to find a different way to request for funds. We will re-submit.

38  
39 Ms. Ojaye made a request to approve the Travel and Training section, then move into executive  
40 session for the Personnel section. The Board agrees.

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42 Executive Session starts at 3:13 p.m.

43 Executive Session ends at 4:13 p.m.

44 **IX. Personnel**

45 **A. Request for Interview Process on Math Teacher and Business Manager Positions**

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47 Informational Purposes Only.

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49 **B. New Hires**

- 1                   1. Head of School- Shawna Becenti  
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3                   Formal action to approve Head of School contract at \$106,000 annually.  
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5                   Motion/Second: Matthew Tso/Charley Long  
6                   **Motion carried 4-0-0.**  
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8                   2. Dean of Instruction- Keith Neil  
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10                  No salary has been suggested. Mr. Yazzie, Jr. suggested getting a range for the position. The range  
11                  discussed is \$72,000 to \$82,000. Mr. Roanhorse suggested to do an HR assessment to create salary  
12                  ranges for all positions.  
13  
14                  Motion to accept the recommendation of Keith Neil as Dean of Instruction with a salary range of  
15                  \$72,000 to \$82,000, with HR and Head of School to negotiate the salary.  
16  
17                  Motion/Second: Charley Long/Sherrick Roanhorse  
18                  **Motion carried 4-0-0.**  
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20                  3. Business Manager- Sophina Tyler                 \$62,000 annually  
21  
22                  Ms. Tyler will begin July 23, 2018.  
23  
24                  Motion/Second: Sherrick Roanhorse/Charley Long  
25                  **Motion carried 4-0-0.**  
26  
27                  4. Math Teacher- Paul Stewart                     \$48,732 annually  
28  
29                  Motion/Second: Matthew Tso/Sherrick Roanhorse  
30                  **Motion carried 4-0-0.**  
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32                  5. Security Officer- Johnny Montano                \$13.25 per hour  
33  
34                  Motion/Second: Charley Long/Sherrick Roanhorse  
35                  **Motion carried 4-0-0.**  
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37                  6. Cheer Coach- Allison Henry  
38  
39                  Motion/Second: Sherrick Roanhorse/Charley Long     \$3500.00 Stipend  
40                  **Motion carried 4-0-0.**                                 (Two Installments of \$1750.00)  
41  
42                  7. Vacancy: Fitness Teacher  
43  
44                  Update notice only.  
45  
46                  8. Salary Adjustment for Payroll/Travel Specialist- Delayed  
47  
48                  Delayed until the July board meeting and salary will be determined by Head of School and HR as  
49                  instructed. No action. In Ms. Ojaye’s letter, it stated to extend Sheryl John’s contract until the  
50                  new Business Manager starts.  
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52                  9. Supplemental Pay

1 Mr. Yazzie, Jr. asked if there are funds available. There are funds available.

2  
3 Motion/Second: Charley Long/Sherrick Roanhorse  
4 **Motion carried 4-0-0.**  
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6 **X. Travel & Training**

7 **A. National Principals Conference, Chicago, IL, July 10-14, 2018**

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9 Ms. Ojaye stated Ms. Shawna Becenti will attend the conference. Only one person will attend  
10 although the training request was submitted for two persons. Ms. Becenti stated the new Dean  
11 of Instruction will need to attend also. Ms. Ojaye stated this item will need to be delayed until  
12 Personnel is discussed.

13  
14 Motion to approve Shawna Becenti and Keith Neil, New Dean of Instruction, to attend the  
15 conference.

16  
17 Motion/Second: Charley Long/Sherrick Roanhorse  
18 **Motion carried 4-0-0.**

19 **XII. Future Business, Next Meeting Date & Adjournment**

20 The next regular meeting is scheduled for Sunday, July 22, 2018 at 11:00 a.m. at Navajo Prep.

21 Meeting adjourned at 4:43 p.m.

22  
23 Motion/Second: Charley Long/Sherrick Roanhorse  
24 **Motion Carried 4-0-0**  
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27  
28 **Minutes approved on \_\_\_\_\_.**

29  
30 \_\_\_\_\_  
31 *Anderson Yazzie, Jr., President*  
32 Board of Trustees

33 **Minutes prepared by: Ada J. Wilson, Director of HR**